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ABSTRACT

Tamil Nadu Secretariat Office Manual – Amendment to Para 541 of the Tamil Nadu Secretariat Office Manual – Orders – Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (A) DEPARTMENT

G.O.(Ms).No.62

Dated : 28.05.2019

விகாரி, வைகாசி 14,
திருவள்ளூர் ஆண்டு 2050,

Read:

1. G.O(Ms)No.48, Personnel and Administrative Reforms (A) Department, Dated.14.02.1995.
2. G.O(Ms)No.209, Personnel and Administrative Reforms (A) Department, Dated.08.05.1996.

ORDER:

The Dress Code prescribed in Para 541 of the Tamil Nadu Secretariat Office Manual is required to be modified on the following lines to suit the present day circumstances and to maintain the decorum of the office. Accordingly, the following amendment is issued to Para 541 of the Tamil Nadu Secretariat Office Manual:-

AMENDMENT.

In the said Manual, in CHAPTER XXII, under the heading "OFFICE HOURS, LEAVE, ETC.", in paragraph 541, for clause(b), the following clause shall be substituted, namely:-

"(b) (i) Government Servants are required to wear neat, clean, formal attire that is appropriate to the work place setting so as to maintain the decorum of the office, while in duty, like saree or salwar kameez or churidhar with dupatta of sober colour in the case of female Government servants and formal shirts with formal pants in the case of male Government servants. Casual attire shall be avoided.

(ii) In case of appearance before a Court or Tribunal or any other judicial forums, a male officer should wear a short buttoned up coat with full sleeves worn with trousers and if the officer prefers an open coat, he should invariably put on a tie as well and that the dress should be sober and subdued in colour and design. As for a female officer, she should wear a saree or salwar kameez or churidhar with dupatta of a sober colour."

(BY ORDER OF THE GOVERNOR)

GIRIJA VAIDYANATHAN
CHIEF SECRETARY TO GOVERNMENT.

To
All Secretaries to Government, Secretariat, Chennai-9.
All Departments of Secretariat, Chennai - 9.

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The Senior Private Secretary to Secretary to Government,
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A. Demurayaki
SECTION OFFICER 28/05/19
K. S. S. S.
28/5/19